

POSITION DIRECTORY

MOG	SG	POSITION TITLE	POSITION CODE	PL	B/B	MINIMUM QUALIFICATION	OTHER TRAINING REQUIREMENT	ENTRY LEVEL AND ADDITIONAL COMMENTS
	Audit Services	Specialist III	06.350.10	ES3	No	Masters in the relevant field	Training in Financial Magt	
		Asst. Auditor General	06.350.11	P1	No	Bachelors	Training in the relevant field	
		Chief Auditor	06.350.01	P1	No	B.Com/BA(Economics)	Advanced training in Auditing and Financial Management/Accounting/Diploma in Accounts and Auditing	
		Audit Analyst	06.350.12	P1	No	B.Com/BA(Economics)	Advanced training in Auditing and Financial Management/Accounting/Diploma in Accounts and Auditing	
		Dy. Chief Auditor	06.350.02	P2	Yes	Bcom/BA(Economics)	Advanced training in Auditing and Financial Management/Accounting/Diploma in Accounts and Auditing	
		Sr. Audit Officer	06.350.03	P3		Bcom/BA(Economics)	Advanced training in Auditing and Financial Management/Accounting/Diploma in Accounts and Auditing	
		Audit Officer	06.350.04	P4		Bcom/BA(Economics)	Advanced training in Auditing and Financial Management	
		Asst. Audit Officer	06.350.05	P5		Bachelors with PGDFM		ENTRY
		Sr. Auditor	06.350.13	P5	Yes	Cl. XII with Diploma (DFM)/In-service with Diploma	Training in relevant field.	
		Auditor I	06.350.06	S1		Cl. XII with Diploma (DFM)/In-service with Diploma	Training in relevant field.	
		Auditor II	06.350.07	S2		Cl. XII with Diploma (DFM)/In-service with Diploma		ENTRY
		Auditor III	06.350.08	S3		Non-Cl. XII with Certificate		Interim- For existing staff only
	ices	Specialist III	06.360.18	ES3	No	Masters in the relevant field	Advanced training in financial management with research publications in related field	
		Chief Accounts Officer	06.360.01	P1	No	B.Com/BA(Economics)	Advanced training in auditing, accounting, public finance, financial management and managerial economics.	
		Financial Analyst	06.360.19	P1	No	B.Com/BA(Economics)	Specialized training in accounting, public finance, financial management and managerial economics.	
		Dy. Chief Accounts Officer	06.360.02	P2	Yes	B.Com/BA(Economics)	Advanced training in auditing, accounting, public finance, financial management and managerial economics.	
		Sr. Accounts Officer	06.360.03	P3		B.Com/BA(Economics)	Additional training in Accounting and Financial Management	
		Accounts Officer	06.360.04	P4		B.Com/BA(Economics)	Training in Financial & Accounting	
		Asst. Accounts Officer	06.360.05	P5		Bachelors with PGDFM	Advanced training in auditing, accounting, public finance, financial management and managerial economics.	ENTRY
		Chief Budget Officer	06.360.06	P1	No	B.Com/BA(Economics)	Advanced training in Financial Mgt and financial admistration related filed.	
Budget Analyst		06.360.20	P1	No	B.Com/BA(Economics)	Specialized training in Budgeting, Accounting and Financial Management		
Dy. Chief Budget Officer		06.360.07	P2		B.Com/BA(Economics)	Advanced training in Financial Mgt and financial admistration related filed.		

FINANCE & AUDIT SERVICES GROUP

Finance, Accounting and Budget Serv	Sr. Budget Officer	06.360.08	P3	Yes	B.Com/BA(Economics)	Financial management training & AMP	
	Budget Officer	06.360.09	P4		B.Com/BA(Economics)	Financial management training & AMP	
	Asst. Budget Officer	06.360.10	P5		Bachelors with PGDFM		ENTRY
	Budget Asst. I	06.360.21	P5	Yes	Cl. XII with Diploma (DFM)/In-service with Diploma		
	Budget Asst. II	06.360.11	S1		Cl. XII with Diploma (DFM)/In-service with Diploma	Financial Management Training	
	Budget Asst. III	06.360.14	S2		Cl. XII with Diploma (DFM)/In-service with Diploma		ENTRY
	Budget Asst. IV	06.360.15	S3		Non-Cl. XII with Certificate		Interim- For existing staff only
	Accounts Asst. I	06.360.22	P5	Yes	Cl. XII with Diploma (DFM)/In-service with Diploma		
	Accounts Asst. II	06.360.12	S1		Cl. XII with Diploma (DFM)/In-service with Diploma		
	Accounts Asst. III	06.360.13	S2		Cl. XII with Diploma (DFM)/In-service with Diploma		ENTRY
	Accounts Asst. IV	06.360.16	S3		Non-Cl. XII with Certificate	Certificate in Financial Management/Accounting	Interim- For existing staff only
	Accounts Asst. V	06.360.23	S4		Non-Cl. XII with Certificate	Certificate in Financial Management/Accounting	Interim- For existing staff only
	Election Fund Manager I	06.360.17	P2	Yes	B.Com/BA(Economics)	Training in Financial Mgt.,AMP & other advance training in finance	
	Election Fund Manager II	06.360.24	P3		B.Com/BA(Economics)	Training in the relevant field	
	Election Fund Manager III	06.360.25	P4		B.Com/BA(Economics)	Training in the relevant field	
	Election Fund Manager IV	06.360.26	P5		Bachelors with PGDFM		ENTRY
Internal Audit Services	Specialist III	06.370.06	ES3	No	Masters in the relevant field	CIA,Certificate in Government Financial Management/Tools & Techniques in Internal Auditing and other related specilized trainings	
	Chief Internal Auditor	06.370.01	P1	No	B.Com/BA(Economics)	CIA,Certificate in Government Financial Management/Tools & Techniques in Internal Auditing and other related trainings	
	Internal Audit Analyst	06.370.07	P1	No	B.Com/BA(Economics)	CIA,Certificate in Government Financial Management/Tools & Techniques in Internal Auditing and other related trainings	
	Dy. Chief Internal Auditor	06.370.02	P2	Yes	B.Com/BA(Economics)	CIA,Certificate in Government Financial Management/Tools & Techniques in Internal Auditing /Policy Analysis training and other related trainings.	
	Sr. Internal Auditor	06.370.03	P3		B.Com/BA(Economics)	Financial Mgt./Personnel Adm.	
	Internal Auditor	06.370.04	P4		B.Com/BA(Economics)	Financial Mgt./Personnel Adm.	
	Asst. Internal Auditor	06.370.05	P5		Bachelors with PGDFM		ENTRY
Specialist III	06.380.20	ES3	No	Masters in the relevant field	Advance Training in Accountancy/Auditing/Taxation/Public Administration and Management Programme and Advance training in Public Finance/Accountancy/Auditing/Taxation		
Collector (Tax)	06.380.01	P1	No	B.Com/BA(Economics)	Advanced Training in Accountancy/Auditing/Tax/Public Finance and General Management		

Revenue Services

Tax Analyst	06.380.21	P1	No	B.Com/BA(Economics)	Administration and Management Programme and advance training in Public Finance/Accountancy/Auditing/Taxation	
Joint Collector(Tax)	06.380.02	P2	Yes	B.Com/BA(Economics)	Advanced training in Tax/Customs/Admin/Commercial Accounting/Public Finance/ Financial Management	
Dy. Collector (Tax)	06.380.03	P3		B.Com/BA(Economics)	Training in Taxation/Tax & Commercial Accounting, Public Finance or Financial Management.	
Asst. Collector (Tax)	06.380.04	P4		B.Com/BA(Economics)	Training in Taxation/Accounting/Public Finance and Financial Management.	
Asst. Tax Officer	06.380.05	P5		Bachelors with PGDFM		ENTRY
Collector (Revenue)	06.380.09	P1	No	BA (Economics)/Bcom	Advanced Training in Accountancy/Auditing/Tax/Public Finance and General Management	
Revenue Analyst	06.380.22	P1	No	BA (Economics)/Bcom/Public Finance /Taxation	Advance Training in Public Finance , fiscal Policy and related areas	
Joint Collector (Revenue)	06.380.11	P2	Yes	BA (Economics)/Bcom	Advance training in Tax/Customs/Admin/Commercial Accounting/Public Finance	
Dy. Collector (Revenue)	06.380.13	P3		Bcom/BA(Economics)	Training in Taxation/Tax & Commercial Accounting, Public Finance or Financial Management.	
Asst. Collector (Revenue)	06.380.15	P4		BA(Economics)/Bcom	Training in Taxation/Accounting/Public Finance and Financial Management.	
Asst. Revenue Officer	06.380.17	P5		Bachelors with PGCFM		ENTRY
Dzongkhag Revenue Officer I	06.380.23	P1	No	Bachelors	Training in the relevant field	
Dzongkhag Revenue Officer II	06.380.24	P2	Yes	Bachelors	Training in the relevant field	
Dzongkhag Revenue Officer III	06.380.25	P3		Bachelors	Training in the relevant field	
Dzongkhag Revenue Officer IV	06.380.26	P4		Bachelors	Training in the relevant field	
Dzongkhag Revenue Officer V	06.380.27	P5		Bachelors in relevant subjects with PGDFM		ENTRY
Collector (Customs)	06.380.10	P1	No	BA (Economics)/Bcom	Advanced training in Accountancy/Auditing/Tax/Public Finance and General Management	
Principal Customs & Excise Officer	06.380.28	P1	No	BA (Economics)/Bcom	Advanced training in relevant field	
Joint Collector(Customs)	06.380.12	P2	Yes	B.Com/BA(Economics)	Advance training in Tax/Customs/Admin/Commercial Accounting/Public Finance	
Dy. Collector (Customs)	06.380.14	P3		Bcom/BA(Economics)	Dip. In Taxation/Commercial Accounting/Public Finance and Financial Management	
Asst. Collector (Customs)	06.380.16	P4		B.Com/BA(Economics)	Training in Tax/Accounting/Public Finance and Financial Management	
Asst. Customs Officer	06.380.18	P5		Bachelors with PGDFM		ENTRY
Regional Director	06.380.19	P1	No	B.Com/BA(Economics)	Advanced Training in Accountancy/Auditing/Tax/Public Finance and General Management	
Sr. Revenue/Customs/Tax Inspector	06.380.29	P5		Cl. XII with Diploma (DFM) / Inservice with Diploma	Training in Taxation/Accounting/Public Finance and Financial Management.	
Revenue/Customs/Tax Inspector I	06.380.06	S1		Cl. XII with Diploma (DFM) / Inservice with Diploma		

Revenue/Customs/Tax Inspector II	06.380.07	S2
Revenue/Customs/Tax Inspector III	06.380.08	S3
Revenue/Customs/Tax/ Inspector IV	06.380.30	S4
Revenue/Customs/Tax/ Inspector V	06.380.31	S5

Yes

Cl. XII with Diploma (DFM) / Inservice with Diploma		ENTRY
Non-Cl. XII with Certificate		Interim- For existing staff only
Non-Cl. XII with Certificate		Interim- For existing staff only
Non-Cl. XII with Certificate		Interim- For existing staff only

MOG: MAJOR OCCUPATIONAL GROUP

SG: SUB GROUP

PL: POSITION LEVEL

B/B: BROAD-BANDED