



དཔལ་ལྷན་འབྲུག་གཞུང་།  
རྒྱལ་ཁབ་ལཱ་རྒྱུ་ལེ་གཞི་གཞི་གཞི་ལྷན་ཚོགས།  
ROYAL GOVERNMENT OF BHUTAN  
ROYAL CIVIL SERVICE COMMISSION  
*Excellence in Service*



RCSC/LS-63/2017/547

July 31, 2017

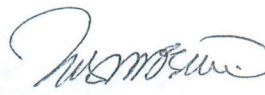
**NOTIFICATION**

As per the decision of the 104th Commission meeting held on July 25, 2017, the Royal Civil Service Commission would like to remind all civil servants in the Professional and Management, and Supervisory and Support Categories to develop and submit Performance Appraisal Form (IWP) in the MaX online system for the fiscal year 2017-2018. Kindly note that the deadline for submission of Appraisal forms is on or before August 31, 2017 and system will not allow submission beyond the deadline. Civil servants failing to submit IWP online will be considered as inactive for that fiscal year.

For the Operation category, from the current fiscal year onwards, the new Performance Appraisal Form (enclosed) shall replace the old form (Annexure 12/6). The civil servants in this category are not required to submit the form in the MaX Online system.

For further information, please contact the Managing for Excellence Unit (MaX) of the RCSC Secretariat at 02-322491 (ext. 128).

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(Fashi Pem)  
**Director**

Copy to:

1. Hon'ble Secretaries, Ministries
2. Dasho Dzungdas, All Dzongkhags
3. Head, All Autonomous Agencies
4. Executive Secretaries, All Thromdhes
5. Director, Directorate Services/Chief HR Officers/HR Officers of Ministries/Agencies/Dzongkhags for necessary actions