**Acceptance of Scholarship Form**

1. **To be filled and signed by the candidate**

□ I do not accept the scholarship *(do not need to fill up following if you do not accept the scholarship)*

OR

□ I have read and understand the following (please tick to accept) and I accept the scholarship:

* TICA & RGoB cost sharing Scholarship
* TICA Full scholarship
* Admission is processed by TICA office in Thailand and I am required to route any enquiry on the scholarship and admission status through RCSC. Therefore, I shall not contact University and TICA directly.
* Confirmation of scholarship and date of commencement of course shall depend on me fulfilling the admission criteria laid down by the respective universities for securing admission. Therefore, I shall not make any major changes to my home/office life (such as handing over of work, moving out of their house etc) until the confirmation of scholarship/admission is received from RCSC;
* Based on past experience, for some courses, it takes more than a year to secure admission which is dependent on the admission requirement and my academic record. Therefore, I am accepting the scholarship after proper consideration as withdrawal/cancellation of scholarship shall result to HR action once I accept the selection result.
* For future career progression to Specialist position, Master course should be aligned to Super Structure. Therefore, I might not be eligible for promotion to specialist position if my Masters course does not lead to specialization or is not aligned to Super Structure

Signature of the candidate

Name:

Date:

1. **To be filled and signed by the Agency**

**Assurance from Agency for approving the application of the candidate (please tick to assure)**

* Agency shall not ask for additional staff as replacement.
* Agency shall ensure effective succession planning while implementing LTT and ensure service delivery is not disrupted (Section 9.3.5).
* Agency shall monitor and ensure candidate’s return to Bhutan immediately after completion of training (Section 9.7.6.13).
* The Agency shall carry out regular monitoring of the civil servants on LTT and plan for their re-deployment upon their return from studies (Section 9.7.6.13).
* The Agency shall carry out M&E periodically to evaluate impact of the training on performance of the candidate and office.

HRC No. …………………………………...…… Date:............................................

Signature of the Chief/HR Officer

Name:

Date: