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རྒྱལ་གཞུང་གི་གཞིགས་སྒྲིལ་ཆོག་པའི་  
ROYAL GOVERNMENT OF BHUTAN  
ROYAL CIVIL SERVICE COMMISSION  
*Excellence in Service*



RCSC/LD-57/2020/

31st January, 2021

### ANNOUNCEMENT

The NC19TF vide NC19TF/03/ 31st January 2021 approved the transitioning of Thimphu to Green Phase with effect from 1st February 2021. Following these directives, the RCSC hereby would like to lift the Work-From-Home Notification No. RCSC/LD-57/2020/1426 dated 23rd December, 2020.

Further, all agencies are requested to ensure compliance to COVID-19 Health Safety protocols and adhere to the specific directives of the NC19TF as follows:

- to identify a COVID-19 Focal Officer in your Office; and
- assign the following responsibilities to the COVID-19 Focal Officer:
  - i. to maintain a list of officials/staff who have direct interface with customers;
  - ii. They must ensure that officials/staff who have direct interface with clients are tested every two weeks for COVID-19 at their respective Thromde/Dzongkhag/Locality's assigned flu clinics;
  - iii. Ensure toilet hygiene (water and soap must be available at all times);
  - iv. Ensure use the Druk-trace app/manual register for visitors; and
  - v. implement other health protocols as per the MoH guidelines.

All Civil Service agencies are requested to implement the above directive and observe all other COVID-19 health protocols strictly in the interest of public safety.

(Karma Hamu Dorjee)  
Chairperson

Cc:

1. Hon'ble Prime Minister of Bhutan for kind information
2. Gyalpoi Zimpoen, His Majesty's Secretariat for kind information
3. Secretaries, All Ministries for kind information and necessary action
4. Dasho Dzungda, All Dzongkhags for kind information and necessary action
5. Heads, All Agencies for kind information and necessary action
6. Executive Secretaries, All Thromdes for kind information and necessary action
7. Chief HRO/HROs, All Agencies for information and necessary action