

Prioritized Vacancies for direct recruitment of Administration Service: BCSE 2023 on consolidated contract at P5B						
Sl.No	Ministry/Agency/Dzongkhag	DEPARTMENT/Agency	Division/Section	Position Title	Position Level	Approved
Asst. Economic Development & Marketing Officer (MoAL)						
1	Ministry of Agriculture and Livestock	Paro Dzongkhag	Economic Development Sector	Asst. Economic Development & Marketing Officer	P5B	1
2	Ministry of Agriculture and Livestock	Department of Marketing and Cooperation	Agriculture Marketing Facilitation Office, Pling	Asst. Economic Development & Marketing Officer	P5B	1
3	Ministry of Agriculture and Livestock	Trashigang Dzongkhag	Economic Development Sector	Asst. Economic Development & Marketing Officer	P5B	1
4	Ministry of Agriculture and Livestock	Tsirang Dzongkhag	Economic Development Sector	Asst. Economic Development & Marketing Officer	P5B	1
5	Ministry of Agriculture and Livestock	Sarpang Dzongkhag	Economic Development Sector	Asst. Economic Development & Marketing Officer	P5B	1
6	Ministry of Agriculture and Livestock	Haa Dzongkhag	Economic Development Sector	Asst. Economic Development & Marketing Officer	P5B	1
7	Ministry of Agriculture and Livestock	Zhemgang Dzongkhag	Economic Development Sector	Asst. Economic Development & Marketing Officer	P5B	1
8	Ministry of Agriculture and Livestock	Chhukha Dzongkhag	Economic Development Sector	Asst. Economic Development & Marketing Officer	P5B	1
Sub Total						8
Asst. Employment Officer						
10	Ministry of Industry , Commerce and Employment	Regional office of Industry, Commerce and Employment	Regional office of Industry, Commerce and Employment, Trongsa	Asst. Employment Officer	P5B	1
11	Ministry of Industry , Commerce and Employment	Regional office of Industry, Commerce and Employment	Regional office of Industry, Commerce and Employment, Mongar	Asst. Employment Officer	P5B	1
12	Ministry of Industry , Commerce and Employment	Regional office of Industry, Commerce and Employment	Regional office of Industry, Commerce and Employment, S/Jongkhar	Asst. Employment Officer	P5B	1
Sub Total						3
Asst. HR Officer						
13	Royal Civil Service Commission	Royal Civil Service Commission	Secretariat Services	Asst. HR Officer	P5B	1

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14	Royal Civil Service Commission	Royal Civil Service Commission	Human Resource Management Division	Asst. HR Officer	P5B	1
15	Royal Civil Service Commission	Ministry of Finance	Human Resource Division	Asst. HR Officer	P5B	1
16	Royal Civil Service Commission	National Land Commission Secretariat	Human Resource Division	Asst. HR Officer	P5B	1
17	Royal Civil Service Commission	Ministry of Energy and Natural resources	Human Resource Division	Asst. HR Officer	P5B	2
18	Royal Civil Service Commission	Ministry of Education and Skills Development	Human Resource Division	Asst. HR Officer	P5B	1
19	Royal Civil Service Commission	Ministry of Infrastructure and Transport	Human Resource Division	Asst. HR Officer	P5B	1
Sub Total						8
Asst. Planning Officer						
23	Cabinet Secretariat	Royal Audit Authority	Research & Quality Assurance Division	Asst. Planning Officer	P5B	1
24	Cabinet Secretariat	Department of Planning, Budget and Performance, Ministry of Finance	Local Government Division	Asst. Planning Officer	P5B	1
25	Cabinet Secretariat	Ministry of Education and skills Development	Policy and Planning Division	Asst. Planning Officer	P5B	1
26	Cabinet Secretariat	Trongsa Dzongkhag	Policy and Planning Services	Asst. Planning Officer	P5B	1
27	Cabinet Secretariat	Wangdue Phodrang Dzongkhag	Policy and Planning Services	Asst. Planning Officer	P5B	1
28	Cabinet Secretariat	Samdrup Jongkhar Dzongkhag	Policy and Planning Services	Asst. Planning Officer	P5B	1
29	Cabinet Secretariat	Ministry of Industry, Commerce and Employment	Consumer Empowerment and Economics Division	Asst. Planning Officer	P5B	1
30	Cabinet Secretariat	Ministry of Industry, Commerce and Employment	Policy & Planning Division	Asst. Planning Officer	P5B	1
31	Cabinet Secretariat	Paro Dzongkhag	Policy & Planning Division	Asst. Planning Officer	P5B	1
32	Cabinet Secretariat	Chukha Dzongkhag	Policy & Planning Services	Asst. Planning Officer	P5B	1
Sub Total						10

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Asst. Program Officer						
33	Ministry of Education and skills Development	Department of Workforce Planning and Skills Development	Skills promotion and Liaison Division	Asst.Program Officer	P5B	1
34	Ministry of Education and skills Development	Department of Workforce Planning and Skills Development	Technical Trainers Training Resource Center	Asst.Program Officer	P5B	1
35	Ministry of Education and Skills Development	Department of Education Programs	Health and Wellbeing Division	Asst. Program Officer	P5B	1
36	Ministry of Education and Skills Development	Department of Education Programs	Women and Children Division	Asst. Program Officer	P5B	1
37	Ministry of Education and Skills Development	Department of School Education	School Liaison and Coordination Division	Asst.Program Officer	P5B	1
38	Ministry of Education and Skills Development	Department of School Education	Teacher Development Division	Asst.Program Officer	P5B	1
39	Ministry of Education and Skills Development	Department of Workforce Planning and Skills Development	Training Resources and Coordination Division	Asst.Program Officer	P5B	1
41	Ministry of Education and Skills Development	Bhutan Qualification and Professionals certification Authority	TVET Quality Council	Asst.Program Officer	P5B	1
40	National Centre for Hydrology and Meteorology	Secretariat Services	Secretariat Services	Asst. Program Officer	P5B	1
42	Cabinet Secretariat	Office of the Prime Minister	PM Aides and Media	Asst. Program Officer	P5B	2
43	Ministry of Home Affairs	Department of Culture and Dzongkha Development	Language Research and Promotion Division	Asst. Program Officer	P5B	1
44	Ministry of Home Affairs	Department of Local Governance & Disaster Management	Disaster Prevention & Mitigation Division	Asst. Program Officer	P5B	1
45	Ministry of Industry, Commerce and Employment	Department of Employment and Entrepreneurship	Startup Center, Changzamtog	Asst. Program Officer	P5B	1
46	Ministry of Industry, Commerce and Employment	Department of Media, creative industry and intellectual property	Media Development Division	Asst. Program Officer	P5B	1
47	Ministry of Industry, Commerce and Employment	Bhutan InfoComm and Media Authority	Media and Content Division	Asst. Program Officer	P5B	3

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48	Ministry of Industry, Commerce and Employment	Bhutan Standards Bureau	Standardization Division	Asst. Program Officer	P5B	1
49	Ministry of Industry, Commerce and Employment	Competition and Consumer Affairs Authority	Consumer Empowerment and Economics Division	Asst. Program Officer	P5B	1
Sub Total						20
Asst. Research Officer						
50	National Land Commission Secretariat	Office of the Secretary	National Rehabilitation Program	Asst. Research Officer	P5B	1
51	Cabinet Secretariat	Office of Cabinet Affairs and Strategic Coordination	Strategic Evaluation Division	Asst. Research Officer	P5B	2
52	National Assembly Secretariat	Research & Hansard Division	Research & Hansard Division	Asst. Research Officer	P5B	3
53	National Council Secretariat	Research & Hansard Division	Research & Hansard Division	Asst. Research Officer	P5B	4
Sub Total						10
Asst. Tourism Officer						
54	Ministry of Industry, commerce and Employment	Department of Tourism	Standard and Compliance Division	Asst. Tourism Officer	P5B	1
55	Ministry of Industry, commerce and Employment	Department of Tourism	Marketing and Promotion Division	Asst. Tourism Officer	P5B	2
Sub Total						3
Asst. Labour Officer						
56	Ministry of Industry, Commerce and Employment	Regional office of Industry, Commerce and Employment	Regional office of Industry, Commerce and Employment, Mongar	Asst. Labour Officer	P5B	1
57	Ministry of Industry, Commerce and Employment	Regional office of Industry, Commerce and Employment	Regional office of Industry, Commerce and Employment, Trongsa	Asst. Labour Officer	P5B	1
58	Ministry of Industry, commerce and Employment	Department of Labour	Labour Protection Division	Asst. Labour Officer	P5B	1
59	Ministry of Industry, commerce and Employment	Regional office of Industry, Commerce and Employment	Regional office of Industry, Commerce and Employment, Phuentsholing	Asst. Labour Officer	P5B	1

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60	Ministry of Industry, commerce and Employment	Regional office of Industry, Commerce and Employment	Regional office of Industry, Commerce and Employment, S/Jongkhar	Asst. Labour Officer	P5B	1
Sub Total						5
Asst. Industries Officer						
61	Ministry of Industry, commerce and Employment	Department of Industry	Industry Sustenance Support Division	Asst. Industries Officer	P5B	1
62	Ministry of Industry, commerce and Employment	Department of Industry	Industrial Park Management Division(Industrial Infrastructure Development Division)	Asst. Industries Officer	P5B	1
63	Ministry of Industry, commerce and Employment	Department of Industry	Invest Bhutan	Asst. Industries Officer	P5B	1
Sub Total						3
Asst. Admin Officer						
66	Gelephu Thromde	Secretariat Services	Secretariat Services	Asst. Admin officer	P5B	1
67	National Medical Services	Department of Clinical Services	Wangdicholing Hospital	Asst. Admin Officer	P5B	1
68	National Medical Services	Department of Clinical Services	Dagapela Hospital	Asst. Admin Officer	P5B	1
69	National Medical Services	Department of Clinical Services	Haa Hospital	Asst. Admin Officer	P5B	1
70	National Medical Services	Department of Clinical Services	Lhuntse Hospital	Asst. Admin Officer	P5B	1
71	National Medical Services	Department of Clinical Services	Pemagatshel Hospital	Asst. Admin Officer	P5B	1
72	National Medical Services	Department of Clinical Services	Samtse Hospital	Asst. Admin Officer	P5B	1
73	National Medical Services	Department of Clinical Services	Gidakom Hospital	Asst. Admin Officer	P5B	1
74	National Medical Services	Department of Clinical Services	Trashigang Hospital	Asst. Admin Officer	P5B	1
75	National Medical Services	Department of Clinical Services	Trongsa Hospital	Asst. Admin Officer	P5B	1
76	National Medical Services	Department of Clinical Services	Damphu Hospital	Asst. Admin Officer	P5B	1
77	National Medical Services	Department of Clinical Services	Yebilaptsa Hospital	Asst. Admin Officer	P5B	1
Sub Total						12
Personal Secretary						

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78	Ministry of Education and skills Development	Office of Minister	Office of Minister	Personal Secretary	P5B	1
79	Ministry of Health	Office of Minister	Office of Minister	Personal Secretary	P5B	1
80	National Council Secretariat	Office of the Chairperson	Office of the Chairperson	Personal Secretary	P5B	1
Sub Total						3
Asst. Information and Media Officer						
81	Cabinet Secretariat	Office of the Prime Minister	PM Aides and Media Division	Asst. Information and Media Officer	P5B	1
82	National Council Secretariat	Information and Media Division	Information and Media Division	Asst. Information and Media Officer	P5B	1
83	Ministry of Industry, commerce and Employment	Bhutan InfoComm and Media Authority	Information Communication and Infrastructure Division	Asst. Information & Media Office	P5B	1
84	National Medical Officer	JDWNRH	Administrative and Procurement Services	Asst. Information & Media Officer(Public Relation)	P5B	1
Sub Total						4
Committee Secretary V						
85	National Assembly Secretariat	Legislative & Procedural Division	Legislative & Procedural Division	Committee Secretary V	P5B	3
86	National Council Secretariat	Legislative & Procedural Division	Legislative & Procedural Division	Committee Secretary V	P5B	4
Sub Total						7
Geog Admin. Officer II						
87	Ministry of Home Affairs	Samdrup Jongkhar Dzongkhag	Serthi, Geog Administration	Geog Admin. Officer	P5B	1
88	Ministry of Home Affairs	Bumthang Dzongkhag	Chhumei, Geog Administration	Geog Admin. Officer	P5B	1
89	Ministry of Home Affairs	Zhemgang Dzongkhag	Shingkar, Geog Administration	Geog Admin. Officer	P5B	1
90	Ministry of Home Affairs	Trashigang Dzongkhag	Bartsham, Geog Administration	Geog Admin. Officer	P5B	1
91	Ministry of Home Affairs	Paro Dzongkhag	Shari, Geog Administration	Geog Admin. Officer	P5B	1
Sub Total						5
Asst. Trade Officer						
92	Ministry of Industry, commerce and Employment	Department of Trade	Internal Trade Promotion & Facilitation Division	Asst. Trade Officer	P5B	1

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93	Ministry of Industry, commerce and Employment	Department of Trade	Export Promotion Division	Asst. Trade Officer	P5B	1
94	Ministry of Industry, commerce and Employment	Department of Trade	Trade Negotiation Division	Asst. Trade Officer	P5B	1
95	Ministry of Industry, commerce and Employment	Regional Office of Industry, Commerce and Employment, Phuentsholing	Regional Office of Industry, Commerce and Employment, Phuentsholing	Asst. Trade Officer	P5B	1
Sub Total						4
Asst. Integrity Promotion Officer						
97	Anti-Corruption Commission	Department of Prevention and Education	Asset Declaration Management Division	Asst. Integrity Promotion Officer	P5B	1
Sub Total						1
Grand Total						106