

**GOVERNMENT OF BHUTAN**  
**ROYAL CIVIL SERVICE COMMISSION**  
(Contract Extension Form for GSP/ESP)

1. Name: \_\_\_\_\_
2. CID: \_\_\_\_\_
3. Date of Birth: \_\_\_\_\_
4. Nationality: \_\_\_\_\_
5. Permanent Address: \_\_\_\_\_
6. Present Ministry/Agency/School: \_\_\_\_\_
7. Appointment under Present Contract Service:
  - a. Date of Appointment: \_\_\_\_\_
  - b. Appointment Letter No.: \_\_\_\_\_
  - c. Position: \_\_\_\_\_
  - d. Pay Scale/Consolidated Pay: \_\_\_\_\_
  - e. Basic Pay: \_\_\_\_\_
8. Present Contract Term: from \_\_\_\_\_ to \_\_\_\_\_
9. Contract Term Extension approved (in months): \_\_\_\_\_

During the contract extension period, the contract employee shall abide by the terms and conditions accepted by him at the time of initial appointment as revised based on mutual agreement. The new contract period shall be as approved by the Agency concerned.

\_\_\_\_\_  
Signature of the  
Contract Employee

\_\_\_\_\_  
Signature of HRO

\_\_\_\_\_  
Signature of Head of Agency

(Affix Legal Stamp)

Name:

Name: