

ENTITLEMENT FOR TRANSFER TA/DA

1. A civil servant in Position Level EX1/ES1 to P5 shall be entitled to claim mileage as per the standing rate, if the civil servant owns a car registered in his/spouse's name or else the civil servant is entitled to claim full bus fare including for spouse and children.
2. A civil servant in Position Level S1 to S4 shall be entitled to claim mileage for two wheelers only for self as per the standing rate, if the civil servant owns a two wheeler registered in his/spouse's name, while the spouse and children are entitled for full bus fare. If a civil servant does not own a two wheeler, the civil servant is entitled to claim full bus fare including for spouse and children.
3. Civil servant in Position Level S5 to O4 shall be entitled to claim full bus fare including for spouse and children.
4. When both husband and wife are civil servants and both are transferred together to the same place of posting at the same time, the transport charge shall be admissible only for one person.
5. Transport Charge of Personal Effects while Proceeding on Transfer/Retirement:

Position Level	Entitlement	Rate	Pack Pony Scale (non-motorable road)	Monetary Ceiling
EX1/ES1- EX3/ES3	Two trucks	At the rate prescribed by RSTA	13	Nu. 55,000/-
P1 - P5	One truck	-do-	10	Nu. 27,000/-
S1 - O4	One DCM or equivalent	-do-	7	Nu. 15,000/-

Note:

1. The transport charge shall be admissible only for the minimum capacity prescribed by the RSTA for various types of trucks;
2. The transport charge shall be admissible only for one way and the distance by the most direct route shall be taken into account;
3. The civil servant concerned shall submit a written claim based on the distance and prescribed rates. The amount thus claimed or the ceiling prescribed above, whichever is less, shall be payable:
4. The transport charge for the journey to home town on retirement shall be admissible only once during the entire Civil Service period, irrespective of changing the status or terms of appointment.
5. In the event Government vehicles are used for transportation of personal effects, the transport charge shall not be admissible; and
6. The halt for the trucks shall not be admissible.
7. In places where there is no bus service, the Agency concerned shall determine an amount equivalent to the bus fare.