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ROYAL GOVERNMENT OF BHUTAN
ROYAL CIVIL SERVICE COMMISSION



RCSC/HRD-45/2015/1685

15th December, 2015

Aviation Training for Civil Servant

The Royal Civil Service Commission (RCSC) is pleased to announce the availability of two scholarships under the TICA full support, 2016 intake for the following Aviation trainings:

1. Training Field:

Sl. No.	Training Field	Course duration	Institute
1	Commercial Pilot License (CPL)- Aeroplane with Instrument Rating and Multi Engine Aeroplane Class Rating	52 weeks	Civil Aviation Training Centre (CATC), Thailand
2	Commercial Pilot License (CPL)- Helicopter	34 weeks	Civil Aviation Training Centre (CATC), Thailand

Note: Candidate will be posted in Bhutan Civil Aviation Authority under the Transportation and Aviation Service Group (sub group as Aviation Communication and Navigation Services) after successful completion of the training.

2. Scholarship covers

- Round trip air fare (economy class)
- Tuition fee (includes accommodation and food)
- Visa fee (TICA will provide the details)
- Medical Insurance: A brochure containing list of hospitals, the insurance coverage and the procedures for filing claims will be provided by TICA



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3. Positions eligible to apply

- P3 and below: P3 to S1

4. Qualification background

- Bachelor in Engineering (preference- mechanical or electrical) **OR** Bachelor of Science (having Math, Physic and English)

Note:

- Has to have Bachelor degree at the time of entry into civil service **OR** should be selected through BCSE
- Medical/clinical/Teaching Profession/Civil Engineer and Master degree holders are not eligible for this training
- Civil servants applying for the scholarship must fulfill all the relevant eligibility criteria prescribed in the BCSR 2012

5. Post Training Obligation (Service & Financial)

- Service Obligation :**10 years** (from the date of joining office after successful completion of the training)
- Financial obligation: **10 times** the total expenditure incurred (including salary and other benefits) on pro rata basis if he/she resigns prior to fulfilling the service obligation or do not complete the course (reason within control). However, if he/she withdraws the course on medical ground, then he/she needs to produce certificate from the Aeromedicine Centre, Bangkok Hospital, Thailand under his own expenditure
- Upon completion of training, candidate will be placed as per the existing/current position level and there will be no automatic enhancement of the position



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- Placement/transfer to the new position shall be with effect from the date of joining office after successful completion of the training

6. Required documents

- Updated CVs copy (details should also include **accurate** transfer history)
- Bachelor degree transcript and certificate
- Class XII transcript and certificate
- Proof of English Proficiency: TOEIC (600 min.) or IELTS (5.5 min.) or TOFEL (500 min.)
- Performance Evaluation Form (complete set) for the **last two** years
- Security clearance
- Audit clearance
- Vision certificate
- Medical Report ([Form attached](#))
- Valid email address and mobile number

Application must be routed through respective parent agency and should submit the above documents to the HRDD, RCSC within the application deadline.

7. Post Selection requirements

- Successful candidate will have to undergo Class 1 Medical Test (Physical and mental) at the Aeromedicine Centre, Bangkok Hospital

8. Post selection documents

- Duly completed 2 sets of TICA application form (affix passport size photograph each) ([Form attached](#))
- Copy of valid passport
- Inspiration letter (family related)



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9. Deadlines for scholarship

- Documents submission to the HRDD, RCSC: On or before 13th January, 2015
- Announcement of Shortlisted candidates: On or before 23rd January, 2015

Note: The dates for the selection interview and announcement of final result will be given along with announcement of shortlisted candidates

10. Important Notes

- Confirmation of scholarship and date of course commencement shall depend on candidate fulfilling the admission criteria laid down by the Civil Aviation Training Centre (CATC), Thailand (TICA will process for admission with CATC)
- Civil servants who have already availed Long-term training and exhausted 36 months (max. ceiling) study leave with pay in the entire service period (Section 10.2.7.3, BCSR 2012), shall not be eligible for study leave with pay for this LTT
- The nomination should be routed through the applicant's agency (parent agency where applicable) with the complete sets of documents as given in the announcement. Application received without the approval of the agency and with incomplete documents will not be accepted for the purpose of short listing
- Agency should ensure only eligible candidate (as per BCSR 2012) are forwarded to HRDD, RCSC on or before the application deadline. In the event any discrepancies found after the selection, respective agency shall be held accountable
- Agency shall upload the study proposal via CSIS only upon receiving confirmation of admission from the CATC/TICA via RCSC for the selected applicants



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11. General Information

- For general information contact Tshering Lhamo at **322491 (ext. 107)** or email at tsheringlhamo@rcsc.gov.bt

(Dechen Eadon)

Offtg. Chief HR Officer, HRDD