



**Form 24/5(Form 3.4)**

**ROYAL CIVIL SERVICE COMMISSION**

**ROYAL GOVERNMENT OF BHUTAN**

**CSWS REIMBURSEMENT FORM**

*This form is only for those members who have not made a single claim.*

**a. Information about the member**

- Full name:
- Position Title and Level:
- EID no.:
- CID no.:
- Agency:
- Mobile no.:
- Membership period ...../...../..... to ...../...../.....
- Reason for withdrawal (tick whichever is relevant and attach Office Order):
  1. Voluntary resignation
  2. Early Retirement Scheme
  3. Delinking of agency

Place:

(Legal stamp)

Date:

Signature

**b. Refund**

- Total cumulative amount: Nu. ....../-
- Total refundable amount: Nu. ....../- (75% of the total cumulative amount)
- Bank details
  - Account no.:
  - Name:
  - Branch:

**Verification by the HR Officer:**

Date

Name

Signature

Official seal