

Prioritized Vacancy for Administration Service (PGDPA), 2016

Sl. No	Ministry/Agency	Department	Division/Section	Position Title	PL	No. of Slots
1	Ministry of Economic Affairs	Secretariat	Regional Trade and Industry Office Phuntsholing	Asst. Trade Officer	P5 A	1
2		Department of Intellectual Property	Intellectual Property Division, Industrial Design Registry	Asst. IP Officer	P5 A	1
3	Ministry of Education	Department of Adult and Higher Education	Quality Assurance and Accreditation Division	Asst. Program Officer	P5 A	1
4	Ministry of Foreign Affairs	Ministry of Foreign Affairs		Asst. Desk Officer*	P5 A	5
5	Ministry of Health	Secretariat	Policy and Planning Division/ Health Information Unit	Asst. Research Officer	P5 A	1
6	Ministry of Home and Cultural Affairs	Department of Civil Registration & Census	Gelephu Thromde	Asst. Civil Registration & Census Officer	P5 A	1
7			P/Ling Thromde	Asst. Civil Registration & Census Officer	P5 A	1
8		Department of Immigration	Regional Immigration Office, Phuntsholing	Asst. Immigration Officer	P5 A	1
9			Rinchending CP	Asst. Immigration Officer	P5 A	1
10	Ministry of Information and Communication	Bhutan Civil Aviation Authority	Air Navigation & Aerodrome Division	Asst. Transport Officer (Air)	P5 A	1
11			Air Navigation & Aerodrome Division	Asst. Security Officer	P5 A	1
12	Ministry of Labour and Human Resources	Department of Employment	S/Jongkhar Regional Office	Asst. Employment Officer	P5 A	1
13			Employment Services Division	Asst. Program Officer	P5 A	1
14	Anti- Corruption Commission	Department of Investigation	General Services	Asst. Integrity Promotion Officer	P5 A	2
15	Bhutan Health Trust Fund	Bhutan Health Trust Fund		Asst. Program Officer	P5 A	1
16	Cabinet Secretariat	Cabinet Secretariat	Prime Minister Aid's Division	Asst. Program Officer	P5 A	1
17		Cabinet Secretariat	Grievance Redressal Division	Asst. Program Officer	P5 A	1
18		Cabinet Secretariat	Information & Media Division	Asst. Information & Media Officer	P5 A	1
19	Dzongkha Development Commission	Dzongkha Development Commission	Program Division	Asst. Program Officer	P5 A	1
20	Gross National Happiness Commission	Gross National Happiness Commission	Plan Monitoring Coordination Division	Asst. Planning Officer	P5 A	1
21		Gross National Happiness Commission	Local Development Division	Asst. Planning Officer	P5 A	1

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22	National Land Commission Secretariat	Dept. of Land Adm. & Management	Urban Land Division	Asst. Land Registrar	P5 A	1
23			Rural Land Division	Asst. Land Registrar	P5 A	1
24	National Statistical Bureau	National Statistical Bureau	Socio-economic Analysis & Research Division	Asst. Research Officer	P5 A	1
25	Royal Civil Service Commission	Gasa Dzongkhag	Human Resource Division	Asst. HR Officer	P5 A	1
26		National Land Commission	HR Services	Asst. HR Officer	P5 A	1
27		Thimphu Thromde	HR Services	Asst. HR Officer	P5 A	1
28		National Council	Secretarial Services	Asst. HR Officer	P5 A	1
29		Dagana Dzongkhag	HR Services	Asst. HR Officer	P5 A	1
30		Royal Civil Service Commission	Human Resource Management Division	Asst. HR Officer	P5 A	1
31		Royal Institute of Management	Administration & Finance	Asst. HR Officer	P5 A	1
32	Royal Institute of Management	Royal Institute of Management	Planning and Policy Division	Asst. Program Officer	P5 A	1
Total						37

***As part of the Foreign Service induction program, all Asst. Desk Officers shall serve as Protocol Officers for a minimum of one year**