



**ROYAL CIVIL SERVICE COMMISSION
ROYAL GOVERNMENT OF BHUTAN**

**STT NOMINATION APPLICATION FORM
(To be filled in by candidate)**

Particulars of Candidate:

- Name:.....
- Employee ID No.:.....

LTT availed:

Sl. No.	Course Title	Institute/City/Country	Start Date (dd/mm/yyyy)	Duration	Source of Funding
1					
2					
3					

STT availed (Last three STT):

Sl. No.	Course Title	Institute/City/Country	Start Date (dd/mm/yyyy)	Duration	Source of Funding
1					
2					
3					

Supporting documents for training (please tick/fill in where relevant):

- Valid Security Clearance Certificate.
Reference No..... Date
- Valid Audit Clearance Certificate.
Reference No..... Date
- Medical Fitness Certificate issued by a competent RGoB medical doctor.
Reference No..... Date
- Letter of Acceptance from the Institute/confirmation of enrolment (CoE).
- Course content and schedule from the Institute (If applicable).
- Assurance of funding from sponsor (If applicable).
- Any other document:
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Details of Training proposed as per Acceptance letter from Institute:

- a. Course Title:
- b. Institute:
City: Country:
- c. Commencement Date:
- d. End date/Duration:
- e. Source of Funding:

I assure that I (please tick to assure):

- Have checked above information and are correct.
- Shall properly hand over my work and ensure service delivery is not interrupted during my absence.
- Shall return immediately and report to the Agency with:
 - Office Joining Letter Form 9/4;
 - Training Report as per Form 9/5;
 - Feedback Form as per Form 9/6; and
 - Certificate if applicable.

Date: **(Signature of the Candidate)**

Note:

- *For STT (in-country), candidates are not required to produce Security Clearance Certificate, Audit Clearance Certificate and Medical Fitness Certificate.*
- *Agency shall process the application as per the information in CSIS. Therefore, the candidate should ensure the accuracy of his/her CV in CSIS.*