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རྒྱལ་གཞུང་གི་གཞི་གཞི་ལྷན་ཚོགས།  
ROYAL GOVERNMENT OF BHUTAN  
ROYAL CIVIL SERVICE COMMISSION  
*Excellence in Service*



RCSC/HRCS-Appt (01) 2018/3053

February 13, 2018

**Vacancy Announcement**

The Royal Civil Service Commission would like to invite interested Bhutanese citizens to apply for the following vacancy on consolidated contract as detailed below:

Sl. No.	Position Title	Position Level	Minimum Required Qualification	No. of Post	Division	Contract Term
1	Asst. HR Officer	P5B	Bachelors Degree (B.Com/BA)- 60% in degree)	1	Human Resource Development Division	2 Years

**Documents required:**

1. Civil Service Employment Application Form – Form 4/1
2. Resume
3. Copies of Academic transcripts.
4. Copies of relevant training transcripts, if any
5. Copy of Citizenship ID Card.
6. Copy of Medical Fitness Certificate.
7. Security Clearance Certificate which shall be verified online
8. No Objection Certificate, if employed

**Application dateline:**

Interested candidate with minimum required qualification may apply to the Human Resource Coordinate Services of the RCSC Secretariat latest by March 9, 2018.

**Note:**

1. Application Form can be downloaded from our web page ([www.rcsc.gov.bt](http://www.rcsc.gov.bt))
2. Applicants with relevant qualification/training and work experience shall be given preference for the purpose of short listing.

For any queries, please contact Tshering Gyeltshen/Sonam Yangzom at 322491/322954 during Office hours.