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ROYAL GOVERNMENT OF BHUTAN
ROYAL CIVIL SERVICE COMMISSION
Excellence in Service



RCSC/HRD-A7.6/2018/ 1807

October 30, 2018

“Re-announcement: the Project for Human Resource Development Scholarship by Japanese Grant Aid”

Since the eligible applicants for PhD in Economics under the Project for Human Resource Development Scholarship by Japanese Grant Aid could not be obtained, the Royal Civil Service Commission (RCSC) is pleased to open the field such as Engineering, Agriculture, Public Policy, Environment, etc.

1. Eligibility:

- a. Should be a Bhutanese;
- b. Have obtained a master’s degree in relevant field from Universities in Japan.
- c. Be the age of 45 or younger as of April 1, 2019. (Born on/after April 2nd, 1973)
- d. Be a regular (permanent) government employee.
- e. Have served for twice the duration of the LTT (long-term training) to obtain the master’s degree.
- f. Have a recommendation from the supervisor of his/her current duty office. (Reference Letter should contain evaluation of applicant’s performance at work and relevance of his/her research theme to his/her career.)
- g. Have a recommendation from the expected academic advisor(s) of the applying university.
- h. Not be currently engaging in a Japan International Cooperation Agency (JICA)’s Technical Cooperation Projects as a main counterpart.
- i. Not have already obtained a doctoral degree.
- j. Not be currently awarded or to be awarded a scholarship from other foreign donors.
- k. Have proficiency in English, sufficiently fluent for studying in Japan. TOEFL iBT 61 (ITP 500) / IELTS 5.5 or higher is preferable.
- l. Other criteria:
 - i. In principle, enroll in the same graduate school of the university where he or she obtained a master’s degree in the field of economics since it is normally very difficult to obtain a doctoral degree within three (3) years. If it is not possible, applicants can select other university.
 - ii. Present a research proposal relevant to the development issues of the country.
 - iii. Be in good health both physically and mentally.
 - iv. Complete the course within, and not exceeding, three (3) years.



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2. Documents Required:

a. While submitting the documents to the RCSC:

- i. In-service training form
- ii. Performance Rating/Moderation Score for last two years
- iii. Copy of system generated CV
- iv. Bachelors Degree Certificate and Marksheet
- v. Masters Degree Certificate and Marksheet
- vi. Merit certificates (Leadership, Volunteerism, Publication, and Professional Recognition)

b. While completing the application process after getting shortlisted by RCSC:

Doc No.	Application Documents	Remarks	Required number to be submitted	
			Original (or attested copy of the original)	Photocopy of the Original
1	Application Form with photos (4 cm x 3 cm) (designated form)	<ul style="list-style-type: none"> ➢ Attach a photo (taken within the past 3 months) to the 1st page of each set. ➢ Affix your signature on the lower right-hand corner of EACH PAGE. 	1	1
2	Official certificate of English ability	<ul style="list-style-type: none"> ➢ Submit a grade certificate from an English Language Ability Test such as TOEFL or IELTS. (Photocopies are acceptable). *Only the test taken in the two-year period preceding the application deadline is acceptable. **If you do not have such test result, consult with JICE JDS Project Office. 	/	2
3	University diploma / Certificate of master's degree	<ul style="list-style-type: none"> ➢ Must contain grades for all the credits earned. ➢ 2 attested copies of the original ➢ If not written in English, attach notarized official English translation. 	1 (Attested copy)	1
4	Academic transcript of master's course	<ul style="list-style-type: none"> ➢ If not written in English, attach notarized official English translation. 	1 (Attested copy)	1
5	Professional Reference Letter (designated form)	<ul style="list-style-type: none"> ➢ Must be filled out by your current supervisor. ➢ <u>Must be sealed in an envelope.</u> ➢ If not written in English, attach notarized official English translation. 	1	/
6	Academic Reference Letter (designated form)	<ul style="list-style-type: none"> ➢ Must be filled out by the expected academic advisor of the university you wish to apply for. ➢ <u>Must be directly submitted from the academic advisor to JICE JDS Project Office via e-mail.</u> 	1	/
7	Passport or National ID	<ul style="list-style-type: none"> ➢ The page of holder's name and date of expiry 	1 (Attested copy)	1

3. General Information:



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- a. Eligible candidates must fulfill the in-service training criteria of the BCSR 2018 (unless specified otherwise in the Scholarship Criteria);
- b. Applicants should consult respective Ministry/Agency before applying for the course;
- a. Agency should ensure relevancy of the course and forward application of the eligible candidates only; and

4. Application Procedure and deadline

- a. Application deadline:
 - i. 5 pm on November 12(Monday), 2018: Candidates should submit applications to the Parent Agency through the Working Agency.
 - ii. 5 pm on November 16 (Friday), 2018: The Parent Agency to submit the applications to the RCSC.
 - iii. 4:30 pm on November 19 (Monday), 2018: RCSC to screen and shortlist the candidates and submit it to the JICE JDS Project Office. JICE will contact the shortlisted candidates for further application.

Note: Applications after deadline shall not be accepted.

5. General information:

- a. For program details and application procedures, please visit <http://jds-scholarship.org/country/bhutan/index.html> or contact/visit JICE JDS Project Office, Babesa, Thimphu.

For clarification/queries, contact Sangay Yeshi or Passang Wangdi, HRDD at 02-322491 (Ext. 231/223) or email at syeshi@rcsc.gov.bt/passangw@rcsc.gov.bt

(Sangay Yeshi)
Asst. HR Officer, HRD Division