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 ROYAL GOVERNMENT OF BHUTAN
 ROYAL CIVIL SERVICE COMMISSION
Excellence in Service



RCSC/HRD-A7.6/2018/

December 10, 2018

“Re-announcement: The Project for Human Resource Development Scholarship by Japanese Grant Aid”

The Royal Civil Service Commission would like to reopen applications for PhD in Economics under the Project for Human Resource Development Scholarship by Japanese Grant Aid funding.

1. Eligibility:

Nationality	Citizens of the Kingdom of Bhutan
Age	Age of 45 or younger as of April 1, 2019 (Born on/after April 2, 1973)
Academic Background	✓ Have obtained a master’s degree in the field of economics
Work Experience	✓ Must be a regular (permanent) government employee. ✓ Have served for twice the duration of the LTT (long-term training) to obtain the master’s degree.
English Proficiency	Has proficiency in English, sufficiently fluent for studying in Japan. TOEFL iBT 61 (ITP 500) / IELTS 5.5 or higher is preferable.
Health Condition	Has a sound mind and body
Others	<ul style="list-style-type: none"> ✓ Have a recommendation from the supervisor of his/her current duty office. (Reference Letter should contain evaluation of applicant’s performance at work and relevance of his/her research theme to his/her career.) ✓ Have a recommendation from the expected academic advisor(s) of the applying university. ✓ (If the applicant has obtained his/her master degree in Japan) In principle, enroll in the same graduate school of the university where he or she obtained a master’s degree in the field of economics since it is normally very difficult to obtain a doctoral degree within three (3) years. If it is not possible, applicants can select other university. ✓ Present a research proposal relevant to the economic development issues of the country. ✓ Complete the course within, and not exceeding, three (3) years.
Ineligibility	<p>A person who falls under the following is NOT eligible to apply.</p> <ul style="list-style-type: none"> ▪ Currently engaging in a Japan International Cooperation Agency (JICA)’s Technical Cooperation Project as a main counterpart ▪ Currently awarded or to be awarded a scholarship from other foreign donors ▪ Has already obtained a doctoral degree ▪ Military personnel registered on the active list or person on alternative military service cannot apply for JDS



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2. Documents Required:

a. While submitting the documents to the RCSC:

- i. In-service training form
- ii. Performance Rating/Moderation Score for last two years
- iii. Copy of system generated CV
- iv. Bachelors Degree Certificate and Marksheet
- v. Masters Degree Certificate and Marksheet
- vi. Merit certificates (Leadership, Volunteerism, Publication, and Professional Recognition)

b. While completing the online application process after getting shortlisted by RCSC:

Doc No.	Application Documents	Remarks	Required number to be submitted	
			Original (or attested copy of the original)	Photocopy of the Original
1	Application Form with photos (4 cm x 3 cm) (designated form)	<ul style="list-style-type: none"> > Attach a photo (taken within the past 3 months) to the 1st page of each set. > Affix your signature on the lower right-hand corner of EACH PAGE. 	1	1
2	Official certificate of English ability	<ul style="list-style-type: none"> > Submit a grade certificate from an English Language Ability Test such as TOEFL or IELTS. (Photocopies are acceptable). *Only the test taken in the two-year period preceding the application deadline is acceptable. **If you do not have such test result, consult with JICE JDS Project Office. 	/	2
3	University diploma / Certificate of master's degree	<ul style="list-style-type: none"> > Must contain grades for all the credits earned. > 2 attested copies of the original > If not written in English, attach notarized official English translation. 	1 (Attested copy)	1
4	Academic transcript of master's course	<ul style="list-style-type: none"> > Must be filled out by your current supervisor. > <u>Must be sealed in an envelope.</u> > If not written in English, attach notarized official English translation. 	1 (Attested copy)	1
5	Professional Reference Letter (designated form)	<ul style="list-style-type: none"> > Must be filled out by the expected academic advisor of the university you wish to apply for. > <u>Must be directly submitted from the academic advisor to JICE JDS Project Office via e-mail.</u> 	1	/
6	Academic Reference Letter (designated from)	<ul style="list-style-type: none"> > Must be filled out by the expected academic advisor of the university you wish to apply for. > <u>Must be directly submitted from the academic advisor to JICE JDS Project Office via e-mail.</u> 	1	/
7	Passport or National ID	<ul style="list-style-type: none"> > The page of holder's name and date of expiry 	1 (Attested copy)	1



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3. General Information:

- a. Eligible candidates must fulfill the in-service training criteria of the BCSR 2018 (unless specified otherwise in the Scholarship Criteria);
- b. Applicants should consult respective Ministry/Agency before applying for the course;
- a. Agency should ensure relevancy of the course and forward application of the eligible candidates only; and

4. Application Procedure and deadline

- a. Application deadline:
 - i. 2 pm on December 21 (Friday), 2018: Candidates should submit applications to the RCSC through the working or parent agency, whichever applicable.
 - ii. 4:30 pm on December 28 (Friday), 2018: RCSC to screen and shortlist the candidates and submit it to the JICE JDS Project Office. JICE will provide the candidates with Password to complete the online application process.

Note: Applications after deadline shall not be accepted.

5. General information:

- a. For program details and application procedures, please contact/visit JICE JDS Project Office, Babesa, Thimphu.

For clarification/queries, contact Sangay Yeshe or Passang Wangdi, HRDD at 02-322491 (Ext. 231/223) or email at syeshi@rcsc.gov.bt/passangw@rcsc.gov.bt