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ROYAL GOVERNMENT OF BHUTAN
Dratshang Lhentshog Secretariat
Tashichodzong, Thimphu



DL/Adm-3/1086

18th March 2019

Vacancy Announcement

The Dratshang Lhentshog secretariat is pleased to announce the following vacancy for in-service civil servant through lateral Transfer for the following position.

Sl.No	Position Title	Position Level	No of Slot	Place of posting	Application Deadline
1	Admin. Asst	S5A – S3 A	1	Thimphu	Preference will be given to those candidates who can draft in Dzongkha

Interested in-service civil servants with minimum required qualification may apply to the Asst. Administrative Officer, Dratshang Lhentshog Secretariat latest by 1st April 2019.

Documents Required:

1. Civil Service Employment form-Form 4 (Can be download from RCSC web site @ www.rcsc.gov.bt)
2. Copy of updated CV generated from CSIS, RCSC
3. Copy of valid CID
4. Copy of valid Audit Clearance
5. Copy of valid Security Clearance
6. Copy of No Objection Certificate from employer
7. Copy of Medical Certificate
8. PE Rating for last two years (2016-2017 and 2017-2018 (ModEx Result))

For detail, contact Asst. Administrative Officer at 02322544/322754 during office hour



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