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རྒྱལ་གཞུང་གི་གཞིག་ལྷན་ཚོགས།  
ROYAL GOVERNMENT OF BHUTAN  
ROYAL CIVIL SERVICE COMMISSION  
*Excellence in Service*



November 18, 2019

**Extension of deadline for “The Project for Human Resource Development Scholarship (JDS) by Japanese Grant Aid”**

The Royal Civil Service Commission (RCSC) is pleased to re-announce the availability of scholarships for Ph.D. in Economics under the Japanese Grant Aid for Human Resource Development Scholarship funding.

Therefore, interested Civil Servants and Lecturers working with the colleges under the Royal University of Bhutan who fulfill the criteria as laid below may apply:

**1. Eligibility:**

- a. Should be a Bhutanese;
- b. Holds MA degree in relevant field obtained in any country (as per JDS framework)  
*\* MA obtained in Japan or ex-participants of JICA training are preferable.*
- c. Be the age of 45 or younger as of April 1, 2020. (Born on/after April 2, 1975)
- d. Be a regular (permanent) government employee.
- e. Have served for twice the duration of the LTT (long-term training) to obtain the master’s degree.
- f. Have a recommendation from the supervisor of his/her current duty office. (Reference Letter should contain evaluation of applicant’s performance at work and relevance of his/her research theme to his/her career.)
- g. Have a recommendation from the expected academic advisor(s) of the applying university.
- h. Not have already obtained a doctoral degree.
- i. Not be currently awarded or to be awarded a scholarship from other foreign donors.
- j. Have proficiency in English, sufficiently fluent for studying in Japan. TOEFL iBT 61 (ITP 500) / IELTS 5.5 or higher is preferable.
- k. **Other criteria:**
  - i. In principle, enroll in the same graduate school of the university where he or she obtained a master’s degree if graduated from Japan, since it is normally very difficult to obtain a doctoral degree within three (3) years. If it is not possible, applicants can select other university.
  - ii. Present a research proposal relevant to the economic development issues of the country.
  - iii. Be in good health both physically and mentally.
  - iv. Complete the course within, and not exceeding, three (3) years.



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**2. Documents Required:**

**a. While submitting the documents to the RCSC:**

- i. In-service training form
- ii. Performance Rating/Moderation Score for last two years
- iii. Copy of system generated CV
- iv. Bachelors Degree Certificate and Mark sheet
- v. Masters Degree Certificate and Mark sheet
- vi. Merit certificates (Leadership, Volunteerism, Publication, and Professional Recognition)
- vii. LTT Review Checklist

**b. While completing the application process after getting shortlisted by RCSC:**

Doc No.	Application Documents	Remarks	Required number to be submitted	
			Original (or attested copy of the original)	Photocopy of the Original
1	Application Form with photos (4 cm x 3 cm) (designated form)	<ul style="list-style-type: none"> <li>➢ Attach a photo (taken within the past 3 months) to the 1st page of each set.</li> <li>➢ Affix your signature on the lower right-hand corner of EACH PAGE.</li> </ul>	1	1
2	Official certificate of English ability	<ul style="list-style-type: none"> <li>➢ Submit a grade certificate from an English Language Ability Test such as TOEFL or IELTS. (Photocopies are acceptable).</li> <li>*Only the test taken in the two-year period preceding the application deadline is acceptable.</li> <li>**If you do not have such test result, consult with JICE JDS Project Office.</li> </ul>	/	2
3	University diploma / Certificate of master's degree	<ul style="list-style-type: none"> <li>➢ Must contain grades for all the credits earned.</li> <li>➢ 2 attested copies of the original</li> </ul>	1 (Attested Original)	1
4	Academic transcript of master's course	<ul style="list-style-type: none"> <li>➢ If not written in English, attach notarized official English translation.</li> </ul>	1 (Attested Original)	1
5	Professional Reference Letter (designated form)	<ul style="list-style-type: none"> <li>➢ Must be filled out by your current supervisor.</li> <li>➢ <u>Must be sealed in an envelope.</u></li> <li>➢ If not written in English, attach notarized official English translation.</li> </ul>	1	/
6	Academic Reference Letter (designated from)	<ul style="list-style-type: none"> <li>➢ Must be filled out by the expected academic advisor of the university you wish to apply for.</li> <li>➢ <u>Must be directly submitted from the academic advisor to JICE JDS Project Office via e-mail.</u></li> </ul>	1	/
7	Passport or National ID	<ul style="list-style-type: none"> <li>➢ The page of holder's name and date of expiry</li> </ul>	1 (Attested Original)	1



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**3. General Information:**

- a. Eligible candidates must fulfill the in-service training criteria of the BCSR 2018 (unless specified otherwise in the Scholarship Criteria);
- b. Applicants should consult respective Ministry/Agency before applying for the course;
- c. Agency should ensure relevancy of the course and forward application of the eligible candidates only; and

**4. Application Procedure and deadline:**

- a. Application deadline:
  - i. 4 pm on December 3 (Tuesday), 2019: Applications to be submitted to RCSC routed through working and parent agency.
  - ii. 4:00 pm on December 6 (Friday), 2019: RCSC to screen and shortlist the candidates and submit it to the JICE JDS Project Office. JICE will provide the candidates with Password to complete the application process.

**Note:** Applications after deadline shall not be accepted.

**5. General information:**

- a. For program details and application procedures, please visit <http://jds-scholarship.org/country/bhutan/index.html> at JICE JDS Project Office, Changzamtok, Thimphu.
- b. For clarification/queries, contact Dezangmo or Dorji, HRDD at 02- 322491 (Ext. 117) or email at [dezangmo@rcsc.gov.bt](mailto:dezangmo@rcsc.gov.bt)/[dorji@rcsc.gov.bt](mailto:dorji@rcsc.gov.bt).