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ROYAL GOVERNMENT OF BHUTAN
ROYAL CIVIL SERVICE COMMISSION
Excellence in Service



RCSC/HRD-A7.6/2020/344

August 28, 2020

“The Project for Human Resource Development Scholarship (JDS) by Japanese Grant Aid”

The Royal Civil Service Commission (RCSC) is pleased to announce the availability of one scholarship for PhD under the Japanese Grant Aid for Human Resource Development Scholarship (JDS) funding as follows:

1. Scholarship areas:

- Economics
- Engineering
- Seismology
- Flood Disaster
- Data Analytics/mining

2. Eligibility:

- a. Should be a Bhutanese;
- b. Have obtained a master’s degree in relevant field in any country (as per JDS framework)
**Those who have MA degree in Japan or ex-participants of JICA training are preferable*
- c. Be the age of 45 or younger as of April 1, 2021. (Born on/after April 2, 1976)
- d. Be a regular (permanent) government employee
- e. Have served for twice the duration of the LTT (long-term training) to obtain the degree.
- f. Have a recommendation from the supervisor of his/her current duty office. (Reference Letter should contain evaluation of applicant’s performance at work and relevance of his/her research theme to his/her career.)
- g. Have a recommendation from the expected academic advisor(s) of the applying university
- h. Not have already obtained a doctoral degree
- i. Not be currently awarded or to be awarded a scholarship from other foreign donors.
- j. Have proficiency in English, sufficiently fluent for studying in Japan. TOEFL iBT 61 (ITP 500) / IELTS 5.5 or higher is preferable.



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k. Other criteria:

- i. In principle, enroll in the same graduate school of the university where he or she obtained a master's degree in the field of study since it is normally very difficult to obtain a doctoral degree within three (3) years. If it is not possible, applicants can select other university.
- ii. Present a research proposal relevant to the development issues of the country.
- iii. Be in good health both physically and mentally.
- iv. Complete the course within, and not exceeding, three (3) years.

3. Documents Required:

a. While submitting the documents to the RCSC:

- i. In-service training form
- ii. Performance Rating/Moderation Score for last two years
- iii. Copy of system generated CV
- iv. Bachelors Degree Certificate and Mark sheet
- v. Masters Degree Certificate and Mark sheet
- vi. Merit certificates (Leadership, Volunteerism, Publication and Professional Recognition- after entry into Civil Service)
- vii. Duly completed LTT Review Checklist



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b. While completing the application process after getting shortlisted by RCSC:

Doc No.	Application Documents	Remarks	Required number to be submitted	
			Original (or attested copy of the original)	Photocopy of the Original
1	Application Form with photos (4 cm x 3 cm) (designated form)	<input type="checkbox"/> Attach a photo (taken within the past 3 months) to the 1st page of each set. <input type="checkbox"/> Affix your signature on the lower right-hand corner of EACH PAGE.	1	1
2	Official certificate of English ability	<input type="checkbox"/> Submit a grade certificate from an English Language Ability Test such as TOEFL or IELTS. (Photocopies are acceptable). *Only the test taken in the two-year period preceding the application deadline is acceptable. **If you do not have such test result, consult with JICE JDS Project Office.		2
3	University diploma / Certificate of master's degree	<input type="checkbox"/> Must contain grades for all the credits earned. <input type="checkbox"/> 2 attested copies of the original	1 (Attested copy)	1
4	Academic transcript of master's course	<input type="checkbox"/> If not written in English, attach notarized official English translation.	1 (Attested copy)	1
5	Professional Reference Letter (designated form)	<input type="checkbox"/> Must be filled out by your current supervisor. <input type="checkbox"/> <u>Must be sealed in an envelope.</u> <input type="checkbox"/> If not written in English, attach notarized official English translation.	1	
6	Academic Reference Letter (designated form)	<input type="checkbox"/> Must be filled out by the expected academic advisor of the university you wish to apply for. <input type="checkbox"/> <u>Must be directly submitted from the academic advisor to JICE JDS Project Office via e-mail.</u>	1	
7	Passport or National ID	<input type="checkbox"/> The page of holder's name and date of expiry	1 (Attested copy)	1

4. General Information:

- a. Eligible candidates must fulfill the in-service training criteria of the BCSR 2018 (unless specified otherwise in the Scholarship Criteria);
- b. Applicants should consult respective Ministry/Agency before applying for the course;



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- c. Agency should ensure relevancy of the course and forward application of the eligible and relevant candidates only; and
- d. In addition, the interested civil servants are asked to strictly adhere to the recent PhD notification issued by the RCSC ([click here for the notification](#))

5. Application Procedure and deadline:

- a. Application deadline:
 - i. 4 pm on October 16 (Friday), 2020: Applications to be submitted to RCSC routed through **working** and **parent agency**.
 - ii. 4:00 pm on October 30 (Friday), 2020: RCSC to screen and shortlist the candidates and submit it to the JICE JDS Project Office, Thimphu. JICE will provide the candidates with login details to complete the application process.

Note: Applications after deadline shall not be accepted.

6. General information:

- a. For program details and application procedures, please visit <https://www.facebook.com/jds.Bhutan/> at JICE JDS Project Office, Changzamtok, Thimphu.
- b. For queries regarding the eligibility criteria as per BCSR 2018 please contact Dezangmo/Dorji, HRDD at 02- 322491 (Ext. 223) or email at dezangmo@rcsc.gov.bt/_dorji@rcsc.gov.bt