



དཔལ་ལྷན་འབྲུག་གཞུང་།  
རྒྱལ་གཞུང་གི་གཞི་རྒྱུ་ལྷན་ཚོགས།  
ROYAL GOVERNMENT OF BHUTAN  
ROYAL CIVIL SERVICE COMMISSION  
*Excellence in Service*



RCSC/HRD-A7.6/2020/ 852

October 21, 2020

**“Re-announcement :The Project for Human Resource Development Scholarship (JDS) by Japanese Grant Aid”**

The Royal Civil Service Commission (RCSC) is pleased to re-announce the availability of one scholarship for Ph.D under the Japanese Grant Aid for Human Resource Development Scholarship (JDS) funding as follows:

**1. Scholarship areas:**

- Economics
- Engineering
- Seismology
- Flood Disaster
- Data Analytics/mining

**2. Eligibility:**

- a. Should be a Bhutanese;
- b. Have obtained a master’s degree in relevant field in any country (as per JDS framework)  
*\*Those who have MA degree in Japan or ex-participants of JICA training are preferable*
- c. Be the age of 45 or younger as of April 1, 2021. (Born on/after April 2, 1976)
- d. Be a regular (permanent) civil servants and RUB Lecturers
- e. Have served for twice the duration of the LTT (long-term training) to obtain the degree.
- f. Have a recommendation from the supervisor of his/her current duty office. (Reference Letter should contain evaluation of applicant’s performance at work and relevance of his/her research theme to his/her career.)
- g. Have a recommendation from the expected academic advisor(s) of the applying university
- h. Not have already obtained a doctoral degree
- i. Not be currently awarded or to be awarded a scholarship from other foreign donors.
- j. Have proficiency in English, sufficiently fluent for studying in Japan. TOEFL iBT 61 (ITP 500) / IELTS 5.5 or higher is preferable.



དཔལ་ལྷན་འབྲུག་གཞུང་།  
རྒྱལ་གཞུང་གི་གཞི་རྒྱུ་ལྷན་ཚོགས།  
ROYAL GOVERNMENT OF BHUTAN  
ROYAL CIVIL SERVICE COMMISSION  
*Excellence in Service*



**k. Other criteria:**

- i. In principle, enroll in the same graduate school of the university where he or she obtained a master's degree in the field of study since it is normally very difficult to obtain a doctoral degree within three (3) years. If it is not possible, applicants can select other university.
- ii. Present a research proposal relevant to the development issues of the country.
- iii. Be in good health both physically and mentally.
- iv. Complete the course within, and not exceeding, three (3) years.

**3. Documents Required:**

**a. While submitting the documents to the RCSC:**

- i. In-service training form
- ii. Performance Rating/Moderation Score for last two years
- iii. Copy of system generated CV
- iv. Bachelor's Degree Certificate and Mark sheet
- v. Masters Degree Certificate and Mark sheet
- vi. Merit certificates (Leadership, Volunteerism, Publication and Professional Recognition- after entry into Civil Service)
- vii. Duly completed LTT Review Checklist



དཔལ་ལྷན་འབྲུག་གཞུང་།  
རྒྱལ་གཞུང་གི་གཡོག་ལྷན་ཚོགས།  
ROYAL GOVERNMENT OF BHUTAN  
ROYAL CIVIL SERVICE COMMISSION  
*Excellence in Service*



**b. While completing the application process after getting shortlisted by RCSC:**

Doc No.	Application Documents	Remarks	Required number to be submitted	
			Original (or attested copy of the original)	Photocopy of the Original
1	Application Form with photos (4 cm x 3 cm) (designated form)	<input type="checkbox"/> Attach a photo (taken within the past 3 months) to the 1st page of each set. <input type="checkbox"/> Affix your signature on the lower right-hand corner of EACH PAGE.	1	1
2	Official certificate of English ability	<input type="checkbox"/> Submit a grade certificate from an English Language Ability Test such as TOEFL or IELTS. (Photocopies are acceptable). *Only the test taken in the two-year period preceding the application deadline is acceptable. **If you do not have such a test result, consult with JICE JDS Project Office.		2
3	University diploma / Certificate of master's degree	<input type="checkbox"/> Must contain grades for all the credits earned. <input type="checkbox"/> 2 attested copies of the original	1 (Attested copy)	1
4	Academic transcript of master's course	<input type="checkbox"/> If not written in English, attach notarized official English translation.	1 (Attested copy)	1
5	Professional Reference Letter (designated form)	<input type="checkbox"/> Must be filled out by your current supervisor. <input type="checkbox"/> <u>Must be sealed in an envelope.</u> <input type="checkbox"/> If not written in English, attach notarized official English translation.	1	
6	Academic Reference Letter (designated from)	<input type="checkbox"/> Must be filled out by the expected academic advisor of the university you wish to apply for. <input type="checkbox"/> <u>Must be directly submitted from the academic advisor to JICE JDS Project Office via e-mail.</u>	1	
7	Passport or National ID	<input type="checkbox"/> The page of holder's name and date of expiry	1 (Attested copy)	1

**4. General Information:**

RCSC, THIMPHU BHUTAN, Post Box No. 163. Telephone: PABX: 00975-2-322491, 322956, 322954, Fax No. 323086, 325980.  
Director: 332475, Chief HRMD: 332476, Chief HRDD: 336270, Chief PPD: 336131, Chief MISD: 332473, Chief LS: 332471, Chief HRAS: 329993, Chief AFS: 332472. Chief EMD: EXAM SERVICE: www.rcsc.gov.bt



དཔལ་ལྷན་འབྲུག་གཞུང་།  
རྒྱལ་གཞུང་གི་གཞི་གཞུག་ལྷན་ཚོགས།  
ROYAL GOVERNMENT OF BHUTAN  
ROYAL CIVIL SERVICE COMMISSION  
*Excellence in Service*



- a. Eligible candidates must fulfill the in-service training criteria of the BCSR 2018 and those from RUB should fulfill MoLHR service book for non civil service sector.
- b. Applicants should consult respective Agency/ Authority before applying for the course;
- c. Agency should ensure relevancy of the course and forward application of the eligible and relevant candidates only; and
- d. In addition, the interested civil servants are asked to strictly adhere to the recent PhD notification issued by the RCSC ([click here for the notification](#))

**5. Application Procedure and deadline:**

- a. Application deadline:
  - i. 4 pm on November 20, 2020 (Friday), 2020: Applications to be submitted to RCSC routed through **working** and **parent agencies**. Applications from RUB should be routed through MoLHR
  - ii. 4:00 pm on **November 23, 20** (Friday), 2020: RCSC to screen and shortlist the candidates and submit it to the JICE JDS Project Office, Thimphu. JICE will provide the candidates with login details to complete the application process.

**Note:** Applications after deadline shall not be accepted.

**6. General information:**

For program details and application procedures, please visit <https://www.facebook.com/jds.Bhutan/> at JICE JDS Project Office, Changzamtok, Thimphu.

For queries regarding the eligibility criteria please contact Dezangmo/Dorji, HRDD at 02- 322491 (Ext. 223) or email at [at\\_dezangmo@rcsc.gov.bt](mailto:at_dezangmo@rcsc.gov.bt)/[\\_dorji@rcsc.gov.bt](mailto:_dorji@rcsc.gov.bt)