



**SDGs Global Leadership Program under JICA Knowledge Co-creation Program Funding**

The Royal Civil Service Commission is pleased to announce the availability of scholarship (upto 3 slots) for eligible Bhutanese to pursue relevant masters degree in Japan under Government of Japan/JICA Knowledge Co-Creation Program (KCCP) funding for 2023 intake:

Masters in the following fields:	Target Group	Slot
1. Evidence based Policy Making 2. Business Environment (including Foreign Direct Investment) 3. Digitalization (including digitalization of genome study)	Civil Servants Based on Superstructure and MoG	Upto 3

Therefore, interested and eligible in-service candidates are encouraged to apply for the above scholarship.

**1. Benefits of the Scholarship:**

The successful candidates shall receive following benefits during training:

- Tuition Fees (official examination fees, entrance fees, course fees);
- Living Allowance;
- Roundtrip Airfare (once);
- Outfit Allowance (once);
- Moving Allowance (once);
- Research Support Allowances, and
- Medical care (in accordance with the provisions of the medical insurance).

**2. Eligibility requirements of donor:**

- Age less than 35 (As of 1-Apr-2023);
- Should have a Bachelor’s Degree;
- Adequate English skills both in written and oral communication i.e. the candidate must submit one of the following test score if selected:
  - TOEFL iBT: 80 or higher
  - IELTS (Academic Modules): 6.5 or higher



- Choice of Universities must be from the list identified by the donor ([Click here](#))
  - Applicants should go through the university list carefully. If there is no university that can offer the preferred course, then the applicant will be disqualified.
- Details of the scholarship ([Click here](#))

### 3. Documents required while applying for the scholarship:

The application with the following documents must be submitted to HRDD, RCSC after routing through respective agencies:

- Research Plan and Career Plan as required by the donor
- CV generated from ZEST;
- Bachelor degree: Copy of Certificate and transcript
- Class XII: Copy of Certificate and transcript
- LTT Review Checklist ([Click here](#)) to be filled in by agency HRO); and
- PE Rating/Moderation Score of past two (2) years;

### 4. Shortlisting Criteria as per BCSR 2018 and alignment to the requirement of the donor agency.

### 5. Documents required for selection procedure by the JICA (to be submitted after the selection interview)

- **Application Form for SDGs Global Leadership Program:**
  - Personal Information
  - Education Background
  - Work Experiences
  - Consent for joining program from current employer/organization
- **Graduation Certificate:**
  - Officially certified copies of the original
  - Written in English or accompanied with official translation
- **Academic Transcript:**
  - Must contain all the grades earned in the University
  - Officially Certified copies of the original
  - Written in English or accompanied with official translation
- **Photocopy of certificate of English Test (TOEFL/IELTS);**
- **A photocopy of passport or ID with photo;**
- **2 passport-size photographs (4cm \*3cm), and**



- Health certificate

## 6. Deadlines related to scholarship:

Particulars	Deadline
Deadline for application	14-Oct-2022
Shortlist announcement (tentative)	19-Oct-2022
Selection interview (tentative)	24-Oct-2022

## 7. Important notes:

- Nominations received without the endorsement of the agency and/or with incomplete documents will not be accepted for the purpose of short-listing;
- Agency and the applicant should ensure the relevance of the course and only eligible candidates fulfilling requirements are forwarded to HRDD, RCSC on or before the deadline. In the event any discrepancies are found after the selection, the respective agency shall be held accountable;
- The final selection of the candidates will be done by the JICA and the accepting Universities in Japan. Therefore, the candidates are advised not to make major changes to their home/office life (such as handing over of work, moving out of their house etc.) until the confirmation of scholarship/admission is received from RCSC;
- For future career progression to Specialist position, Master course should be aligned to Super Structure;
- Only those candidates who are committed to this scholarship or not planning for another scholarship in 2022 should apply. If the candidate withdraws after getting selected, he/she shall be liable for HR action;
- The scholarship is provided under the funding of JICA and all the scholarship entitlements are confined to those offered by them. Therefore, no additional benefits from the RCSC/RGoB shall be admissible to the candidates under this scholarship.

*For any clarification or information, please contact at 322491/322954/322956 (Ext. 223) or you can also email at [jamyangn@rcsc.gov.bt](mailto:jamyangn@rcsc.gov.bt) during office hours.*