





དཔལ་ལྷན་འབྲུག་གཞུང་།

རྒྱལ་གཞུང་གི་གཞི་རྒྱུ་ལྷན་ཚོགས།



**ROYAL GOVERNMENT OF BHUTAN  
ROYAL CIVIL SERVICE COMMISSION**

8. Tender should be accompanied by earnest money amounting to Nu.20,000/- ( Twenty thousand) in the form of Demand draft/cash warrant issued in favor of the Head, Secretariat Service, RCSC.
9. The earnest money of **Nu.20,000/-** of the lowest evaluated bidder shall be retained with the RCSC as performance security deposit and will be returned only after the delivery of the air tickets mentioned in the supply order for the above sector.
10. **In case the lowest bidder withdraws his/her bid then the second lowest bidder shall be asked to purchase and issue tickets and the difference amount shall be borne by the lowest bidder.**
11. Quotation without EMD and without sealed envelope will be rejected.
12. Sealed quotation should be submitted to the RCSC on or before **6/1/2025 at 11.30 AM** quotation will be opened on the same date.
13. No complaint either in written or verbal shall be accepted from the travel agent after the award is finalized.
14. The bids in a sealed envelope should be addressed to the **Head, Secretariat Services, Royal Civil Service Commission, Thimphu.**

(Ugyen Thinley)  
Head, Secretariat Services  
**Royal Civil Service Commission**  
Head  
Secretariat Services  
Royal Civil Service Commission  
Thimphu : Bhutan